

THE BENDING WILLOW ACADEMY

CLASS POLICIES 2024/2025

ENROLLMENT: Please enroll in classes with the intent of committing to full sessions. We are here to answer questions about classes and what to expect to determine if they are a good fit. Months with fewer or more days are pro-rated so that you pay for what you receive. For example, some months have 5 Mondays, 3 Fridays, etc.

REFUNDS: We do not offer refunds for missed classes due to travel or illness. In the case of extenuating circumstances or emergencies, please contact Marcy to discuss.

HEALTH & SAFETY: We cannot allow children with active coughs, runny noses, or fevers in class. The health of our teachers, classmates, and their families is essential to us. Please keep your child home until s/he is well. We are happy to provide classroom work for days missed. Please email marcy@thebendingwillowacademy.com if your child will be absent. Please inform your teacher(s) of any food or environmental allergies.

CLASS ETIQUETTE: Please ensure your child can participate in class (following instructions, staying seated as needed, and working with partners). Teachers and the BWA reserve the right to drop a student from the class without a refund if they are habitually disruptive to the learning environment. BWA reserves the right to refuse future enrollment. Bullying, name-calling, and inappropriate language will not be tolerated.

OUTDOOR ACADEMY: If your child attends The Bending Willow Outdoor Academy, prepare for them to get dirty. For the duration of the class, they will be in a dirt environment among our animals and nature, where there will be snakes, ants, spiders, etc., and with this comes inherent risk and inevitable scrapes, dirt (and good stories to tell)! Outdoor Academy happens rain or shine!

DROP-OFF & PICK-UP: Please be on time for drop-off and pick-up. We are not able to watch children after classes end. We recommend connecting with other parents in our program for those unforeseeable times when you run late – we know it happens!

PAYMENT: Tuition or PO must be received before classes begin. Any class materials fees are due the first day of class or as specified at enrollment. If you are paying with charter funds, please ensure your PO has been approved before classes begin. If you leave, your charter or a PO is denied/lost/etc. you are responsible for the tuition.

HOLIDAYS: We are closed for the following holidays New Year's Day, Martin Luther King Jr. Day, President's Day, Good Friday (Spring Break), Memorial Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day (Thanksgiving week), Christmas Day (Christmas week), New Year's Day (New Year's week)