

THE BENDING WILLOW ACADEMY

SCHOOL POLICIES 2026–2027

ENROLLMENT

Families are asked to enroll with the intention of committing to the full session for which they register. Enrollment reserves a space for the student, and families are responsible for tuition and applicable fees for the enrolled session regardless of attendance, unless otherwise agreed to in writing by The Bending Willow Academy.

REFUNDS & ABSENCES

Tuition and program fees are non-refundable. Refunds or credits will not be provided for changes in family plans, vacations, illness-related absences, or missed classes.

HEALTH & SAFETY

To protect the health and well-being of our students, teachers, and their families, students should not attend class when they have a fever or symptoms of a contagious illness.

If your child is experiencing significant or potentially contagious symptoms, please keep them home and notify their teacher by email regarding the absence.

The Bending Willow Academy reserves the right to ask a student to leave class or remain home when, in the school's reasonable judgment, the student's health presents a concern for the student or others.

CLASS PARTICIPATION & CONDUCT

Students are expected to participate appropriately in the learning environment, including following teacher instructions, remaining in designated areas when required, treating teachers and classmates respectfully, and participating appropriately in individual and group activities.

Persistent or substantially disruptive behavior that interferes with the learning environment may result in a student being dismissed from a class or program without a refund. The Bending Willow Academy reserves the right to decline future enrollment when a student's prior conduct indicates that enrollment would not be appropriate for the program.

Bullying, harassment, name-calling, threatening behavior, and inappropriate or abusive language will not be tolerated.

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DROP-OFF & PICK-UP

Please arrive on time for both drop-off and pick-up. Families are responsible for making arrangements to ensure that students are picked up promptly at the end of their scheduled class or program.

If you anticipate being late, please notify your child's teacher or The Bending Willow Academy as soon as possible. We understand that occasional delays happen, and families are encouraged to establish appropriate backup arrangements with other families in the program when available.

TUITION & PAYMENT

Tuition and applicable program fees must be paid, or an approved purchase order (PO) must be received, before classes begin.

Any required class materials fees and/or Pod fees are due no later than the first day of class.

Families using charter-school funds are responsible for ensuring that their purchase order has been approved before classes begin.

If charter-school funding is withdrawn, denied, delayed, lost, or otherwise does not cover the student's tuition or fees, the family remains personally responsible for any unpaid balance owed to The Bending Willow Academy.

Each family is responsible for a \$100 annual family registration fee. The registration fee is non-refundable.

HOLIDAYS & SCHOOL CLOSURES

The Bending Willow Academy is closed for the following holidays and scheduled school breaks:

- * New Year's Day
- * Martin Luther King Jr. Day
- * Presidents' Day
- * Spring Break
- * Memorial Day
- * Independence Day (Fourth of July)
- * Labor Day
- * Thanksgiving Day and Thanksgiving Week
- * Christmas Day and Christmas Week
- * New Year's Day and New Year's Week

Specific school closure dates will be provided on the annual school calendar. The school calendar will govern in the event that a holiday or break requires an adjusted closure schedule.

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Date:

Name(s) of Child(ren):

Parent's Name:

Parent's Signature: